18 Oi Yin Street, Aldrich Bay, Shaukeiwan, Hong Kong 香港筲箕灣愛秩序灣愛賢街 18 號 Tel: 2560 1262 Fax: 2567 5809 E-mail: stmarks.edu.hk Website: www.stmarks.edu.hk

SMS/2526-018(31)/SC/CPC

6th November, 2025

Ms. Kwong Ka Man Principal S.K.H. Tseung Kwan O Kei Tak Primary School 82 Po Hong Road Tseung Kwan O, N.T.

Dear Principal Kwong,

Invitation to St. Mark's School Open Day

I am pleased to inform you that our School is going to hold the Open Day on 29 November 2025 (Saturday) from 10:30 a.m. to 5:30 p.m.. A series of activities, including debate demonstration, drama appreciation, music performance, science workshops, exhibition of students' work and booth games, will be arranged. Two identical F.1 Admissions Talks will also be held on 29 November at 11:30 a.m. and 2:30 p.m..

We are grateful if you could help disseminate the information to your students. If they are interested in joining the admissions talk, please complete the online registration at our school webpage (www.stmarks.edu.hk). Confirmation of enrollment to the admissions talk will be sent to students on or before 21 November 2025. Please note that registration is only required for participation in the admissions talks; attendees are welcome to visit the Open Day without prior registration. Should there be any enquiries, please feel free to contact us by email (admissions@stmarks.edu.hk).

We eagerly look forward to your students' participation in the talk and sincerely hope you will find time to grace the occasion.

Yours sincerely,

Eoulel.

CHAN Stella Principal

Encl.